

**COUNTY OF SAN DIEGO CONSORTIUM
2012-13 ANNUAL FUNDING PLAN DEVELOPMENT SCHEDULE
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIPS
EMERGENCY SHELTER GRANT
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS**

The following schedule reflects activities leading to development and submittal to HUD, of the 2012-13 Annual Funding Plan for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) Programs.

Date		Type of Activity	Description
1.	July 2011	Transmittals to Cities & County Departments	County HCD transmits memoranda of instructions regarding submittal of CDBG applications from participating cities and implementing County departments.
2.	August 2011	Community Notification	County HCD notifies communities and consortium/participating cities, County departments, residents and community organizations, of schedule for community citizen participation meetings, through mail-outs and County website.
3	August 26, 2011	Public Notice	County HCD publishes Notice of Public Hearing for Sept. 13, 2011 CAPER hearing.
4.	Sept. 13, 2011	Hearing on CAPER	Board of Supervisors public hearing for consideration and approval of FY 09-10 Consolidated Annual Performance and Evaluation Report (CAPER).
5.	Sept. 13-Sept. 23, 2011	Community Meetings	Neighborhood Revitalization Area citizen participation meetings are conducted to solicit community input regarding proposed use of 2012-13 CDBG, HOME, ESG and HOPWA funds. In addition to meetings in the unincorporated area (Casa De Oro, Fallbrook, Lakeside, Lincoln Acres, Ramona, Spring Valley and Rural Development Area), a meeting will be held at the County HCD office, and 1-2 on-line meetings will be held.*
6.	Oct. 21, 2011	Deadline for CDBG Community Development Proposals	Deadline for submittal of 2012-13 CDBG community development proposals to County HCD.
7.	October - November, 2011	CDBG Proposal Review	County HCD completion of transmittal of CDBG proposals: 1) to appropriate departments for review, cost estimates and recommendations, and 2) to County Department of Planning and Land Use (DPLU) for determination of land use regulatory requirements.
8.	Dec. 2, 2011	CDBG Proposal Review	Deadline for receipt of County departmental reviews of CDBG funding proposals and recommendations, and DPLU comments.
9.	Dec. 5-22, 2011	CDBG Proposal Site Tours	County HCD staff conducts CDBG proposal site tours.
10.	Dec. 12, 2011 – Jan. 6, 2012	CDBG Proposal Review	Meeting with County departments that submitted and/or reviewed community development proposals to discuss proposals and project priorities.

* Hearings should also be held during this time in the six CDBG participating cities (Coronado, Del Mar, Imperial Beach, Lemon Grove, Poway and Solana Beach) and in the six HOME Consortium cities (Carlsbad, Encinitas, La Mesa, San Marcos, Santee and Vista) for HOME Program discussions. Funding to these cities is contingent upon City Council approval.

ANNUAL FUNDING PLAN DEVELOPMENT SCHEDULE

Date		Type of Activity	Description
11.	Jan. 2, 2012	CDBG Proposal Review	Deadline for submittal of CEQA environmental findings to County Environmental Services by CDBG participating cities.
12.	Jan. 13, 2012	CDBG Proposal Review	Deadline for HCD development of 2012-13 CDBG community development funding recommendations and submittal to HCD Director.
13.	Jan. 16-20, 2012	CDBG Proposal Review	Contact County departments and Board of Supervisors' offices on proposed community development recommendations.
14.	Feb. 3, 2012	Deadline for HOME Proposals in Draft Plan	Deadline for submittal of specific 2012-13 HOME projects, and required CEQA documents, from the six HOME Consortium cities to HCD, for inclusion in the Draft Annual Funding Plan.
15.	February 24, 2012	Public Notice	County HCD publishes Notice of Public Hearing for proposed Annual Funding Plan scheduled for March 20, 2012, the start of the 30-day comment period, and Notice of Availability of the Plan.
16.	February 27, 2012	CDBG Proposal Review	Submit Draft Annual Funding Plan Board Letter to Deputy CAO.
17.	March 9, 2012	Finalize Board Letter for Draft Plan	Obtain e-signatures for Board letter and submit to Deputy CAO.
18.	March 12, 2012	Community Notification	County HCD transmits notices to applicants with CAO recommendations, and to persons who attended community meetings advising of March 20, 2012 public hearing.
19.	March 20, 2012	Hearing on Annual Plan	Board of Supervisors public hearing, and consideration of Annual Funding Plan.
20.	March 24, 2012	End Comment Period	End of 30-day comment period for Annual Plan.
21.	March 25, 2012	Transmittals	County HCD submittal of unincorporated area preliminary CDBG funding recommendations, project descriptions and maps to County Environmental Services Unit.
22.	May 4, 2012	Transmittals	County HCD transmits approved Annual Funding Plan to the U.S. Department of Housing and Urban Development.
23.	May 4, 2012	Transmittals	County HCD transmits request for area-wide review of Annual Plan to SANDAG and the State Clearinghouse.
24.	May 4, 2012	Transmittals	Request sent to participating cities and County departments for submittal of approved CDBG project implementation timelines.
25.	August 2012	HUD Release of Funds	Projected date for County HCD transmittal of executed HUD/County Annual Plan grant agreements to U.S. Department of Housing and Urban Development.

*Specific housing development activities are selected through an "open" Notice of Funding Availability (NOFA) process. HOPWA funds are allocated through a separate "open" NOFA.

7/2011